



# Shirley (Norman House) fees 2025

We charge a registration fee of £150 and a refundable\* deposit of £250 to secure your little one's place subject to our terms and conditions. (\*refundable 2 months prior to start date, we allow 1 change to the start date)

The registration fee is non-refundable and is required when you fill out your registration form, at this point, your child will be placed on our waiting list with priority being given to full-time places, and availability within the relevant age group.

Once a start date is confirmed, your place will be secured upon receipt of the deposit, this deposit will be returned on your final invoice.

For families on Universal Credit (and some special circumstances), we will offer the registration fee and deposit to be paid in instalments monthly for up to 3 months prior to your child's start date. The place is no longer needed during the instalment payment period and money paid will not be returned.

## 5 days a week

	No funding	15 hrs entitlement (we offer 11 hrs stretched)	30 hrs entitlement (we offer 22 hrs stretched)
0-9mth	£1813.99pm		
9mth-3yr	£1813.99pm	Δ£1637.62pm	Δ*£1388.37pm
3-5 yr	£1761.16pm	*£1605.02pm	*£1377.50pm

\*includes a 5-day bonus discount. Δ for eligible children, and from September 2025 30 hours  
Disadvantaged 2-year-olds can receive further discounts please contact [parentinvoicing@thebutterflypatch.co.uk](mailto:parentinvoicing@thebutterflypatch.co.uk).

## 4 days a week

	3 days + Mon or Fri	2 days + Mon and Fri	15 hrs entitlement (we offer 11 hrs stretched)	30 hrs entitlement (we offer 22 hrs stretched)
0-9mth	£1483.21pm	£1429.85pm		
9mth-3yr	£1483.21pm	£1429.85pm	Δ£1273.37pm	Δ£1021.08pm
3-5 yr	£1440.30pm	£1388.02pm	£1251.37pm	£1021.08pm

Δ for eligible children, and from September 2025 30 hours  
Disadvantaged 2-year-olds can receive further discounts please contact [parentinvoicing@thebutterflypatch.co.uk](mailto:parentinvoicing@thebutterflypatch.co.uk).

## 3 days a week

	Tue + Wed + Thu	2 days + Mon or Fri	1 day + Mon and Fri	15 hrs entitlement (we offer 11 hrs stretched)	30 hrs entitlement (we offer 22 hrs stretched)
0-9mth	£1152.43pm	£1099.07pm	£1045.70pm		
9mth-3yr	£1152.43pm	£1099.07pm	£1045.70pm	Δ£889.22pm	Δ*£793.32pm
3-5 yr	£1119.43pm	£1067.15pm	£1014.88pm	£878.22pm	*£793.32pm

\*3.5 days due to minimum sessions. Δ for eligible children, and from September 2025 30 hours AND must include a Monday or Friday  
Disadvantaged 2-year-olds can receive further discounts please contact [parentinvoicing@thebutterflypatch.co.uk](mailto:parentinvoicing@thebutterflypatch.co.uk).

## 2 days a week - our minimum sessions

	Tue + Wed + Thu	1 days + Mon or Fri	Mon and Fri	15 hrs entitlement (we offer 11 hrs stretched)	30 hrs entitlement (we offer 22 hrs stretched)
0-9mth	£768.29pm	£714.92pm	£661.56pm		
9mth-3yr	£768.29pm	£714.92pm	£661.56pm	Δ£505.08pm	Δ*£793.32pm
3-5 yr	£746.29pm	£694.01pm	£641.73pm	£505.08pm	*£793.32pm

\*3.5 days due to minimum sessions. Δ for eligible children, and from September 2025 30 hours AND must include a Monday or Friday  
Disadvantaged 2-year-olds can receive further discounts please contact [parentinvoicing@thebutterflypatch.co.uk](mailto:parentinvoicing@thebutterflypatch.co.uk).

## Two ½ days a week

Available to disadvantaged 2-year funded children only completely free. When 3 years old, the minimum will be become 2 days or there will be a surcharge for consumables of £7.11 per day.

## Additional ½ days are available

Additions to tables above (7:30-13:00 or 13:00-18:30)

	Mon or Fri	Tues, Wed, Thu
AM	£222.28pm	£227.76pm
PM	£211.33pm	£216.72pm

## Adhoc - subject to availability

	Half day	Full day
0-3 yr	£52.94	£92.97
3-5 yr	£51.64	£87.80

# Fee information

Pricing includes cow's or Soya milk (not formula), wipes, Sudocrem, our standard nappies – we generally do not use reusable nappies, however, if this is your choice, we will only accept reusable nappies from bumGenius ([bumgenius.com](http://bumgenius.com)), on some occasions, we may need to use a standard nappy. If you require a different nappy, we will accept these labelled for your child.

Pricing also includes all meals. Breakfast is served between 7:45-8:30am, lunch 12:00-1pm. We do not allow packed lunches due to allergy control and fairness. Morning half-day sessions will include breakfast, lunch, dessert, and drinks. Afternoon half-day sessions will include a snack, tea, pudding and drinks. Please note pricing does not include extra activities.

## **PAYMENT**

Payment is due on the 1st of every month.

We accept 15 and 30 hours which are stretched over the year as 11 and 22 hours respectively. We require a minimum of 3 half-days per child, or 2 full days. No minimum requirements for disadvantaged (FEET) funded 2-year-olds children. 30 hours has a minimum of 4 days or a pro-rata claim.

Please note that we accept most Childcare Vouchers, the government's Tax-free childcare (TFC) account and payment by Direct Debit only. We are unable to accept cash or debit/credit card payments.

Childcare Vouchers and TFC payments must be received in advance of the due date otherwise the full balance will be collected by Direct Debit.

For any nursery fee which is returned by your bank, we reserve the right to charge an additional £40 to cover incurred administration fees.

## **FUNDING ELIGIBILITY AND CODES**

It is the bill payer's responsibility to ensure that you are eligible for funding, failure to do so could result in full fees being invoiced until you become eligible. Funding codes must be supplied to us in a timely manner when requested prior to invoicing. You will be required to renew these codes approximately every 3 months, failure to do so could result in full fees being invoiced until it can be resolved.

## **WAITING LISTS**

If you are put on our waiting list and a place is confirmed, we will require £250 deposit which will be credited to your last month's invoice, however for non-starters the deposit will be non-refundable. Full details will be confirmed by the nursery manager.

## **TERM-TIME**

We charge a 60% retainer during school holidays, contact us for the calculation. Subject to availability.

## **QUARTERLY SAVINGS**

There is the option to pay quarterly for which there is a 3% discount. This quarterly option is non-refundable should you choose to terminate your place during the quarterly period.

## **LATE FEES**

Late collection of children will cost £15 for every 15 minutes. Children cannot be left at the nursery after 7pm as this contravenes our insurance. Should your child not be collected by 7pm a further additional fee of £50 will be charged. If your child is collected late twice in one month the late collection fee will double to £30 for every 15 minutes.

## **LATE PAYMENTS**

If a payment has not been paid on time, then, unless otherwise notified in writing, 8% interest shall accrue on a daily basis from the due date until the date of actual payment of the overdue amount, whether before or after judgment. You must pay us the interest together with the overdue amount. In addition, we are entitled to recover from the sum of £50 to cover our administrative fee.

The Butterfly Patch will consider no additional sessions if there is any outstanding debt on the account and if an invoice has not been received by a parent, then it is your responsibility to bring this to the attention of the Butterfly Patch Accounts or Manager.

We reserve the right to suspend your child's place until payment is received in full, fees during suspension are still payable and notice periods still apply.

Always discuss with Accounts or the Nursery Manager if you're experiencing financial difficulties as we may be able to help in some circumstances.

## **SIBLING AND TWINS DISCOUNT**

8% discount will be applied to the oldest sibling. Twins (or multiple births) will have a 8% discount on each child.

## **PEOPLE WHO HELP US DISCOUNT**

We teach children about the importance of people who are in our community who help us, as such we offer a 5% discount to NHS nurses, NHS support staff, teachers, teaching assistants, nursery nurses, childminders, foster carers, dental nurses, firefighters, paramedics, police officers, PCSO's, social workers, MP's, elected councillors, religious leaders, armed forces. Proof of employment will be required.

## **TERMS & CONDITIONS APPLY**

If you have any questions, please email [parentinvoicing@thebutterflypatch.co.uk](mailto:parentinvoicing@thebutterflypatch.co.uk).